

CITY OF PAISLEY
Budget Committee Meeting Agenda
OPEN TO THE PUBLIC
May 16, 2024
5:00 pm at City Hall

Paisley City

Hall

PO Box 100

Paisley, OR

97636

541-943-3173

Paisley City

Council

Mayor

Keith Harra

Councilor/

President

Lora Mayea

Councilor

Toni Bailie

Councilor

Travis Garner

Councilor

Wes Houston

Recorder

Melissa Walton

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE

2.0 ELECTION OF OFFICER

3.0 RECEIVE THE BUDGET MESSAGE

4.0 CONSIDERATION OF BUDGET

5.0 PUBLIC COMMENT

6.0 ADJOURNMENT

- Next Regular Meeting, May 20, 2024 @ 6:30 pm @ Paisley City Hall
- Budget Hearing, June 17, 2024 @ 5:30 pm @ Paisley City Hall

If you require a sign interpreter, large print materials, or other accommodation, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available:

www.zoom.com

Join with meeting ID: 836 5383 7942

Password: 124130

City of Paisley

May 16, 2024

Budget Committee Meeting

Paisley City Hall

Please Sign In

PRINT

SIGN

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|-------------------|---------------|
| 1. Melissa Watson | Miss Watson |
| 2. Ricki WARD | Ricki Ward |
| 3. Jan Jones | Jan Jones |
| 4. KEITH HARRA | Keith W. Harr |
| 5. Linae Harms | Linae Harms |
| 6. JOAN RIKHA | Joan Rikha |
| 7. Toni Bailie | Toni Bailie |
| 8. Lora Mayeag | Lora Mayeag |
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City of Paisley
Budget Committee Meeting
Minutes of May 16, 2024

1. **Call to Order/Pledge of Allegiance** The Budget Committee Meeting for the City of Paisley was held on May 16, 2024, at Paisley City Hall. Mayor Keith Harra called the meeting to order at 5:05 pm. Council members in attendance were Toni Bailie, Keith Harra, and Lora Mayea. Community Committee Members in attendance were Rick Wann, Jon Jones, Linae Harms, Joan Riha, and Melissa Walton.
2. **Election of Officers** Keith called the meeting to order and thanked everyone for volunteering their time. **Keith Harra moved to nominate Jon Jones as Budget Committee President, Toni Bailie 2nd the motion stating Jon did a great job last year, MCU.**
3. **Receive the Budget Message** Jon Jones asked Melissa Walton, the Budget Officer, for the budget message. Melissa reviewed the letter sent to each member. Outlining the four different funds; the Water/Sewer Maintenance Fund, General Fund, Mosquito Control/Festival Fund, and the Street Fund. The proposed budget is approximately 68% less than last year's budget primarily due to a decrease in grant funding. The grant funds from Lake County and the American Rescue Plan Act expire June 30, 2024.

The proposed requirements for the Water/Sewer Maintenance Fund equal \$244,570. These funds come from utility receipts, infrastructure grants, and donations. The city has applied for \$2.8 million from the EPA but because there is not a signed contract yet, those funds are not included in this budget.

The proposed requirements for the General Fund equal \$370,770. This is an increase of 9.5% from last year. These funds are from state and local taxes, fees for the community center use, lease payments and fire department grants and income. The Paisley Fire Department was awarded a seasonal staffing grant of \$33,000 for 2024. The full time firefighter position is funded through a grant received in May of 2023 from the State Police.

The proposed requirements for the Mosquito Control/Festival Fund equal \$18,849. This is close to a 25% increase from last year. The festival raises funds for vector control and gives a base for the next year's festival.

The Street Fund requirements equal \$316,201. This is just over a 3% increase from last year. These funds come from license and gas taxes. This amount also includes a Special City Allotment Grant of \$250,000 that the city applies for each year. This money would be used to repair city streets.

Total requirements for fiscal year 2024-2025 equals \$960,564.

4. **Consideration of Budget** Jon asked what the year-to-date column was in the proposed budget. Melissa explained that during the previous year's budget meeting, she had been asked to include the total of what had been spent to date. Melissa included this column for the Committee's information.

Water/Sewer Maintenance Fund – The committee reviewed all resources and expenditures. It was asked why there was such a big difference in the requirements for this year compared to last year. Melissa explained the life there were two large grants the city received from Lake County and American Rescue Plan Act that expire in June of 2024. So those funds are not included in the fiscal year 2024-25. There were no changes to this proposed budget.

General Fund – Melissa explained how she came up with the amount in the “available cash on hand” column; by taking the current bank balance, plus any cd’s associated with the account, and the balance of the tax account to come up with a total. She also explained all her resources she estimates conservatively, and all expenses are a little more than what she expects to spend. **Toni Bailie moved to increase the mayor’s salary to \$100 per month, Lora Mayea 2nd, MCU.**

Mosquito Control/Festival Fund – **Keith Harra moved to move the \$2000 from the unappropriated fund to the operating contingency, Linae Harms 2nd, MCU.** The committee discussed spraying more frequently or earlier in the year. Council agreed to leave the money in the operating contingency and to revisit, if necessary, rather than moving the funds and then not using them.

Street Fund – **Keith Harra moved to move the \$5000 from the unappropriated fund to the operating contingency, Lora Mayea 2nd, MCU. Keith Harra would like the mayor to be removed from the personnel expenditures, leaving the line to read “Street Superintendent” only, Linae Harms 2nd, MCU.**

Melissa also informed the committee she had used 3.2% for COLA increase for personnel. Jon Jones stated he would entertain a motion to approve the budget for the 2024-2025 fiscal year in the amount of \$962,294 and that the Budget Committee of the City of Paisley approve property taxes for the 2024-2025 fiscal year at the rate of \$1.5739 per \$1000 of assessed value for the permanent rate tax levy. **Toni Bailie moved, Keith Harra 2nd, to approve the motion, MCU.**

5. Public Comment None

6. Adjournment Meeting adjourned at 6:06 p.m.

Next Meeting: Next Regular Council Meeting to be held May 20, 2024 @ 6:30 pm at Paisley City Hall.

Budget Hearing, June 17, 2024 @ 5:30 pm @ Paisley City Hall

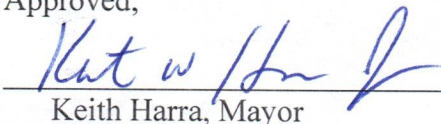


Melissa Walton, Recorder



Date

Approved,



Keith Harra, Mayor



Date