

CITY OF PAISLEY
Regular Council Session Agenda
December 2, 2024
6:30 pm at City Hall

Paisley City
Hall

PO Box 100
Paisley, OR
97636
541-943-3173

Paisley City
Council

Mayor
Keith Harra

Councilor/
President

Lora Mayea

Councilor

Stu Burgess

Councilor

Travis Garner

Councilor

Wes Houston

Recorder

Melissa Walton

- 1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE
- 2.0 CONSENT CALENDAR
 - Minutes November 4, 2024, RM
 - November Invoices
- 3.0 BUSINESS Action/Consideration
 - Community Center Use; Guido, Withers
 - Engineering RFP
 - Grant Administrator RFQ
 - Electrician Quotes
 - Open Council Seat
- 4.0 PUBLIC APPEARANCES

Public comments will be heard for any item NOT on the posted agenda.
- 5.0 REPORTS
 - Public Works
 - Mayor
 - Recorder
 - Committees/Boards
- 6.0 EXECUTIVE SESSION

Public Meeting Law authorizes governing bodies to meet in Executive Session in certain limited situations. O.R.S. 192.660. No action will be taken.
- 7.0 ADJOURNMENT
 - Next Regular Meeting, January 6, 2025 @ 6:30 pm @ Paisley City Hall
 - Next Council Work Session, December 16, 2024 @ 6:30 pm @ Paisley City Hall

Note: Although not anticipated, circumstances may require, and the Council may make decisions, at any official meeting. Agenda items without a specific time slot may be rearranged to make the best use of available time.

If you require a sign interpreter, large print materials, or other accommodation, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available:

www.zoom.com

Join with meeting ID: 836 5383 7942

Password: 124130

City of Paisley

December 2, 2024

Regular Council Meeting

Paisley City Hall

Please Sign In

PRINT

SIGN

1. MELISSA WALTON

M. Walton

2. Craig Delam

Craig

3. TRAVIS GARNER

Travis

4. Eagan Beadie

Eagan Beadie

5. Stu Burgess

Stu Burgess

6. Keith Harral

7.

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City of Paisley
Regular Council Meeting
Minutes of December 2, 2024

1. **Call to Order** The Regular Council Meeting of the City of Paisley was held on December 2, 2024, at Paisley City Hall. Mayor Keith Harra called the meeting to order at 6:30 pm. Council members in attendance were Stu Burgess, and Travis Garner. Others in attendance were Craig DeLarm, Eugene Beachler, and Melissa Walton, recording minutes.
2. **Consent Calendar** Keith Harra moved, Travis Garner 2nd, to approve November 4, 2024, Regular Session Minutes, MCU. Keith Harra moved, Stu Burgess 2nd, to approve the November Invoices, MCU.
3. **Business**
 - 3.1 **Community Center Use – Guido, Withers** Bailey Guido with Take Root Parenting, has requested to use the community center on February 8th, 2025, for a Sensory Friendly Play Day free of charge. **Keith Harra motioned to allow the Take Root Parenting Group to use the community center on February 8, 2025, with no fee, Travis Garner 2nd, MCU.** Melissa explained that the Lake County Watershed group are planning to rent the community center on January 16, 2025, for an annual dinner. They would like permission to serve alcohol during the event. They are working on insurance coverage already. **Stu Burgess moved, Keith Harra 2nd, to accept Colleen Withers application and request, MCU.**
 - 3.2 **Engineering RFP** The deadline has been pushed back to January. Working with Paige Sully on revisions.
 - 3.3 **Grant Administrator RFQ** Two bids were received. Scoring sheets were given to each Councilor. Council wants to call on references for both bidders and ask one bidder about insurance coverage. Decision tabled until December 9th Special Meeting.
 - 3.4 **Electrician Quotes for Generator Hookup** Two quotes were given to the City for the cost of having an electrician hook up the backup generator. Phil Eide quoted the job at \$9385.50; parts are 4 – 6 weeks out. Brian Bray quoted \$11,328.00 and he can get the parts in hand within a week. Discussion over hooking the generator to the plant or the well was discussed. Keith asked if when the new well is drilled, can the generator run it also. Craig stated the generator is on a trailer, it could be moved to the new well. **Stu Burgess motioned to award the bid to Phil Eide, Travis Garner 2nd, MCU.** Keith asked Eugene to talk to Phil Eide and let him know we would want a 2nd plug installed.
 - 3.5 **Council Open Seat** When the new year starts, Stu will step into his elected seat, Wes and Craig will step into theirs. This leaves an empty seat vacated by Toni Bailie. Council received a letter of interest from Nikki Wafford for this open seat. After discussion, Council agreed to post the opening and set a deadline for letters of interest for January 2nd.

4. **Public Appearances** None.

5. **Reports**

5.1 **Public Work** Eugene reported the work at Brummer's went well.

5.2 **Mayor** Keith stated the City was awarded the Small City Allotment Grant for \$250,000. He wants a liaison from the Council for this project.

We will need to do a supplemental budget because of the engineering for the EPA Grant. Thinking to amend by \$300,000 to get to the beginning of the new fiscal year.

Keith stated he wanted to give Melissa a bonus of \$500.00. Stu asked if this would be a bonus or a raise. He also asked how often employees can renegotiate their contracts.

Stu Burgess motioned to give Melissa a \$500.00 bonus, Keith Harra 2nd, MCU.

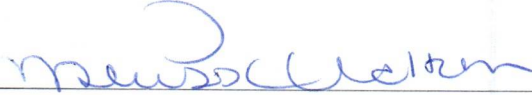
5.3 **Recorder** Melissa reminded everyone of the certification for the ethics training. Discussed when to hold employee evaluations with Council (March or April).

5.4 **Committees/Boards** None

6. **Executive Session** None

7. **Adjournment** Meeting adjourned at 7:42 p.m.

Next Meeting: Next Regular Council Meeting to be held January 6, 2025 @ 6:30 pm at Paisley City Hall.

12/31/24

Melissa Walton, RecorderDate

Approved,
1/6/25

Keith Harra, MayorDate