

**City of Paisley**  
**Minutes of May 26, 2021**  
**Budget Committee Meeting**

- 1.0 **Call To Order** The Budget Committee Meeting for fiscal year 2021-2022 was called to order at 5:12 pm by Mayor Craig DeLarm. Committee members in attendance were Toni Bailie, Joan Riha, Linae Harms, Ross Westgate, Serena Abell and Melissa Walton, City Recorder.
- 2.0 **Election of Officers** Toni Bailie moved, Joan Riha 2<sup>nd</sup>, to nominate Craig DeLarm as Committee Chair. All six committee members voted yes, MCU.
- 3.0 **Agenda & Consent Calendar** Toni Bailie moved, Linae Harms 2<sup>nd</sup>, to approve the Agenda for the May 26, 2021 Budget Committee Meeting, MCU.
- 4.0 **Receive the Budget Message** Chair Craig DeLarm turned the meeting over to Melissa Walton, the Budget Officer. Melissa welcomed the committee and thanked them for their time. She stated she had used the same method of accounting as in previous years. The packets included a general outline, and tables which included comparison numbers to the last three annual budgets. She figured including these tables would simplify the process for any questions or statements they had later on. The State Revenue Sharing, OLCC Taxes and Cigarette Taxes were estimated conservatively as with the Community use fees and Mosquito Festival Revenue. There is no way to anticipate income from these sources and we are still dealing with COVID restrictions.
- After comparing actual costs to last year's budget numbers, she raised those that needed to be increased by a 4.1% average and figured in a 1.3% COLA for personnel. She explained that the recorder's income showed a large increase because Council had approved to extend her hours; previously she had worked 80 hours per month, but it had increased to 104 hours per month. When the increase was approved she had actually declined in her hourly pay due to budget restrictions, but that was her choice. The amount presented brought her back to her previous rate and gave the small cost of living increase.
- The budget also reflects the \$20,000 awarded for a Water Master Plan and the \$100,000 grant application for road repair.
- 5.0 **Consideration of Budget** Melissa walked the Committee through the full budget package line by line. Answering questions and making changes where necessary. After discussion Toni Bailie moved, Linae Harms 2<sup>nd</sup>, that the Budget Committee of the City of Paisley approve the budget for the 2021-2022 fiscal year in the amount of \$549,223.00 and that the Budget Committee of the City of Paisley approve property taxes for the 2021-2022 fiscal year at the rate of \$1.5739 per \$1,000,000 of assessed value for the permanent rate tax levy, MCU.
- 6.0 **Public Appearances** None

7.0 **Adjournment** Serena Abell moved, Toni Bailie 2<sup>nd</sup> to adjourn the meeting at 5:58 pm.

**Next Meeting:** The next Regular Meeting will be June 8, 2021 (rather than June 1, too many conflicts with the schedule at the school) at 1:30 p.m. at Paisley City Hall. The Budget Hearing will be June 22, 2021 at 1:00 pm at Paisley City Hall.

Respectfully Submitted,

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Melissa Walton  
Recorder / Treasurer

Date

Approval

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Craig Delarm, Committee Chair

Date