

**CITY OF PAISLEY**  
**Regular Council Session Agenda**  
**January 6, 2025**  
**6:30 pm at City Hall**

**Paisley City**  
**Hall**

PO Box 100  
Paisley, OR  
97636  
541-943-3173

**Paisley City**  
**Council**

**Mayor**  
Keith Harra

**Councilor**  
Stu Burgess

**Councilor**  
Craig Delarm

**Councilor**

**Councilor**  
Wes Houston

**Recorder**  
Melissa Walton

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE

2.0 WELCOME ELECTED COUNCIL MEMBERS

- Oath of Office

3.0 CONSENT CALENDAR

- Minutes December 2, 2024, RM
- Minutes December 9, 2024 SM
- December Invoices

4.0 BUSINESS Action/Consideration

- Open Council Seat
- Wiring for Backup Power

5.0 PUBLIC APPEARANCES

*Public comments will be heard for any item NOT on the posted agenda.*

6.0 REPORTS

- Public Works
- Mayor
- Recorder
- Committees/Boards

7.0 EXECUTIVE SESSION

*Public Meeting Law authorizes governing bodies to meet in Executive Session in certain limited situations. O.R.S. 192.660. No action will be taken.*

8.0 ADJOURNMENT

- Next Regular Meeting, February 3, 2025 @ 6:30 pm @ Paisley City Hall

Note: Although not anticipated, circumstances may require, and the Council may make decisions, at any official meeting. Agenda items without a specific time slot may be rearranged to make the best use of available time.

If you require a sign interpreter, large print materials, or other accommodation, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available:

[www.zoom.com](http://www.zoom.com)

Join with meeting ID: 836 5383 7942

Password: 124130

# City of Paisley

January 6, 2025

Regular Council Meeting

Paisley City Hall

Please Sign In

PRINT

SIGN

- | PRINT              | SIGN            |
|--------------------|-----------------|
| 1. Melissa Walton  | M. Walton       |
| 2. Jeri Wann       | Jeri Wann       |
| 3. Rick Wann       | Rick Wann       |
| 4. Stu Burgess     | Stu Burgess     |
| 5. Lora Mayes      | Lora Mayes      |
| 6. Keith Harris    | Keith Harris    |
| 7. Eugene Beachler | Eugene Beachler |
| 8. Craig DeLor     | Craig DeLor     |
| 9. Wes Haugton     | Wes Haugton     |
| 10.                |                 |
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**City of Paisley  
Regular Council Meeting  
Minutes of January 6, 2025**

1. **Call to Order** Pursuant to notice published on the city website: [www.cityofpaisley.net](http://www.cityofpaisley.net), and notice published at the Paisley Post Office and given to members of the Council, the Regular Council Meeting of the City of Paisley was held on January 6, 2025, at Paisley City Hall. Mayor Keith Harra called the meeting to order at 6:29 pm. Council members in attendance were Keith Harra, Stu Burgess, Craig DeLarm and Wes Houston. Others in attendance were Rick Wann, Jeri Wann, Lora Mayea, Eugene Beachler, and Melissa Walton, recording minutes. All meetings can be attended via “Zoom”; there were no attendees via the internet.
2. **Oath of Office** Melissa administered the Oath of Office for Craig DeLarm, Stu Burgess and Wes Houston.
3. **Consent Calendar** Keith Harra moved, Craig DeLarm 2<sup>nd</sup>, to approve December 2, 2024, Regular Session Minutes. There was a correction on the date; the agenda stated December 6. Voting for the motion after correction was Keith Harra, Craig DeLarm, Stu Burgess and Wes Houston, motion carries.

Keith Harra moved, Wes Houston 2<sup>nd</sup>, to approve the December 9, 2024, Special Meeting Minutes. Voting for the motion was Keith Harra, Wes Houston, Craig DeLarm and Stu Burgess, motion carries.

Keith Harra moved, Stu Burgess 2<sup>nd</sup>, to approve the December Invoices. Voting for the motion was Keith Harra, Stu Burgess, Craig DeLarm and Wes Houston, motion carries.

4. **Business**

4.1 **Open Council Seat** There were two letters of interest for the open council seat. One from Nikki Wafford and one from Travis Garner. After discussion of knowledge and experience Keith Harra called for a vote. Voting for Travis Garner was Keith Harra, Wes Houston, Stu Burgess and Craig DeLarm. The motion carries to appoint Travis Garner for the Council seat vacated by Toni Bailie. The term will end December 2026. Stu asked to make sure a letter is written to Ms. Wafford. Keith stated he is planning to do that and will ask her to come to meetings and to join committees when available.

4.2 **Council Mayor and President** Stu Burgess nominated Keith Harra for Mayor, Wes Houston 2<sup>nd</sup>, Keith stated he is willing but will step aside if someone else wants to take on the role. No one else is currently interested. Voting for the motion was Stu Burgess, Wes Houston and Craig DeLarm, motion carries.

Keith Harra nominated Stu Burgess as Council President stating he’s very good with proper procedure. Craig DeLarm 2<sup>nd</sup>. Voting for the motion was Keith Harra, Craig DeLarm and Wes Houston, motion carries.

**4.3 Wiring for Backup Power** Previously Council had voted to accept a bid from Phil Eide for the wiring of the generator for backup power at the treatment plant. Mr. Eide contacted Melissa a couple weeks ago, and stated he is going to have to back out of the project; he doesn't have the manpower or the time necessary to complete the job. Keith reminded everyone that there was one other entity that put in a quote for the job. But there is no more grant money available at this time so he recommends waiting until the EPA grant begins because the generator is listed in application, so the city would be able to utilize some of that money for the installation. Eugene states the tank can hold for 3-4 days now that the storage tank is fixed if the city did lose power. The other council members agreed that it makes sense. **Keith Harra moved to wait until the other project is up and running before we have someone come in to complete the wiring for the generator.** After discussion, **Keith motioned to rescind the previous decision to get the back up wiring done now, Stu Burgess 2<sup>nd</sup>.** **Voting for the motion was Keith Harra, Stu Burgess, Craig DeLarm and Wes Houston, motion carries.**

5. **Public Appearances** Wes wants to know what's being done about the fence. Melissa retrieved the letter from the post office because it had never been picked up. Keith stated he would deliver the letter to them himself.

6. **Reports**

6.1 **Public Work** Eugene states everything is fine.

6.2 **Mayor** Keith reminded everyone about getting certified on the Public Meeting Laws. He stated there are a couple things that need to be done differently. One concern is the meeting minutes; all votes need to be listed out as to who voted which way.

The RFP for engineering is due January 30 at noon. Keith asked all councilors to come into the office to receive their packets that evening between 4-5, so that the RFQ information can be included, giving council members the opportunity to review everything before the meeting February 3, 2025.

6.3 **Recorder** Melissa has tentatively set January 27, 2025, for the supplemental budget. She will be contacting the Department of Taxation for clarification.

6.4 **Committees/Boards** None

7. **Executive Session** None

8. **Adjournment** Meeting adjourned at 7:02 p.m.

**Next Meeting:** Next Regular Council Meeting to be held February 3, 2025 @ 6:30 pm at Paisley City Hall.

Melissa Walton

01/08/2025

Melissa Walton, Recorder

Date

Approved,

Keith W Harra

02/03/2025

Keith Harra, Mayor

Date