

City of Paisley
Regular Council Meeting
Minutes of February 3, 2025

1. **Call to Order** Pursuant to notice published on the city website: www.cityofpaisley.net, and notice published at the Paisley Post Office and given to members of the Council, the Regular Council Meeting of the City of Paisley was held on February 3, 2025, at Paisley City Hall. Mayor Keith Harra called the meeting to order at 6:34 pm. Council members in attendance were Keith Harra, Stu Burgess, Craig DeLarm, Travis Garner and Wes Houston. Others in attendance were Eugene Beachler, and Melissa Walton, recording minutes. All meetings can normally be attended via “Zoom” but there was no internet available during this meeting.
2. **Oath of Office** Melissa administered the Oath of Office for Travis Garner.
3. **Consent Calendar** Keith Harra moved, Stu Burgess 2nd, to approve January 6, 2025, Regular Meeting Minutes. Voting aye: Keith Harra, Craig DeLarm, Stu Burgess, Travis Garner and Wes Houston. Nay: none; motion carries.

Keith Harra moved, Craig Delarm 2nd, to approve the January Invoices. Voting aye: Keith Harra, Stu Burgess, Craig DeLarm, Travis Garner and Wes Houston. Nay: none; motion carries.

4. **Business**

4.1 **Resolution – Approving, Accepting, and Disbursing Money for Engineering Fees as part of the EPA Grant** Resolution No. 2024-25-01 (020325) was read by Keith. The resolution will allow the City to accept the EPA block grant and approve disbursing up to \$300,000 for any engineering fees between February 3 and June 30, 2025. The remainder of the funds will be included in the budget for fiscal year 2025-2026. **Keith Harra moved to approve the resolution accepting and disbursing funds, Travis Garner 2nd. Voting aye: Keith Harra, Travis Garner, Wes Houston, Stu Burgess, and Craig Delarm. Nay: none; motion carries.**

4.2 **Liquor License Renewal** Keith Harra moved to accept and allow the Paisley Merc and the Pioneer Saloon to renew their liquor licenses without charge, Travis Garner 2nd. Voting aye: Stu Burgess, Craig Delarm, Keith Harra, Wes Houston, and Travis Garner. Nay: none; motion carries.

4.3 **Engineering RFP – Read, Discuss, Score, Award** Keith asked if everyone was ready to move forward with scoring the RFPs received for engineering. 3 of the Councilors asked for more time to review the bids. Council agreed to hold a special session this week to complete the process. Council did discuss some thoughts on the different proposals, discussing the parts they liked and the parts they felt would not work well for the City. The councilors will review and meet again on Friday to score the proposals. Craig will not be in town but will join via telephone.

5. **Public Appearances** None

6. **Reports**

6.1 **Public Work** Eugene has replaced a few more meters while the weather was decent.

6.2 **Mayor** Missy and Stu have applied for scholarships for the League of Oregon Cities conference in May. Keith believes this is a great opportunity for learning, making contacts, and building relationships with different people in the same positions around the state. He would like each Councilor who is willing to attend one of the conferences this year.

Keith would like to post a notice to hire a part time worker to help Eugene when he is doing physical work that requires more than one set of hands. This would take some of the physical toll off Eugene. Keith would like to advertise for a helper for up to 40 hours a month at \$18 per hour. The position is included in the current budget. Melissa will get it written and have it ready for approval or change at the special session meeting.

During the work session in February, Keith wants Council to review the goals and priorities of the Council. He wants to appoint each Councilor as a liaison for different aspects of the City.

6.3 **Recorder** None

6.4 **Committees/Boards** None

7. **Executive Session** None

8. **Adjournment** Meeting adjourned at 7:16 p.m.

Next Meeting:

- Regular Council Meeting to be held March 3, 2025 @ 6:30 pm at Paisley City Hall.
- Special Session Meeting, February 7, 2025 @ 6:30 pm @ Paisley City Hall.
- Work Session, February 18, 2025 @ 6:30 pm @ Paisley City Hall.

Melissa Walton, Recorder

Date

Approved,

Keith Harra, Mayor

Date