

**CITY OF PAISLEY**  
**Work Session Agenda**  
**February 21, 2023**  
**6:30 pm at City Hall**

***Paisley City  
Hall***

*PO Box 100*

*Paisley, OR*

*97636*

*541-943-3173*

***Paisley City  
Council***

***Mayor***

*Keith Harra*

***Councilor/  
President***

*Lora Mayea*

***Councilor***

*Toni Bailie*

***Councilor***

*Travis Garner*

***Councilor***

*Wes Houston*

***Recorder***

*Melissa Walton*

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE

2.0 BUSINESS

- Receive Bids for Sewer Pipe Repair on Mill St.
- Council Goals & Priorities

3.0 PUBLIC APPEARANCES

*Public comments will be heard for any item NOT on the posted agenda.*

4.0 ADJOURNMENT

- Next regular meeting March 7, 2023, @ 6:30 pm at City Hall.

Note: Although not anticipated, circumstances may require, and the Council may make decisions, at any official meeting. Agenda items without a specific time slot may be rearranged in order to make the best use of available time.

If you require a sign interpreter, large print materials, or other accommodations, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available upon request; call City Hall at (541) 943-3173 at least 24 hours in advance of the meeting date.

City of Paisley

February 21, 2023

Council Work Session

Paisley City Hall

Please Sign In

PRINT

SIGN

1. MEISSA WATSON

Meissa Watson

2. LORA MAYEA

Lora Mayea

3. Wesley Houston

Wesley Houston

4. Toni Barlow

Toni Barlow

5. TRAVIS GARNER

Travis Garner

6. CARRIE WANN

Carrie Wann

7. RICK WANN

Rick Wann

8. KEITH HARBA

Keith Harba

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**City of Paisley**  
**Minutes of February 21, 2023**  
**Council Work Session Meeting**

- 1.0 Call To Order/ Pledge of Allegiance** The Council Work Session meeting of the City of Paisley was held on February 21, 2023 at Paisley City Hall. Mayor Keith Harra called the meeting to order at 6:32 pm. Council Members in attendance were Toni Bailie, Lora Mayea, Wes Houston, and Travis Garner. Others in attendance: Jeri Wann, Rick Wann, Paul Merwin, Joe Carlon via zoom, and Melissa Walton, recording minutes.
- 2.0 Business**
- 2.1 Receive Bids for Sewer Pipe Repair on Mill St.** Travis Garner and Lora Mayea stated they would abstain from voting on any of the bids due to conflict of interest; if the winning bidder uses Travis' business for some of the work and one of the bids came from Lora's nephew. There was only one bid received although there is a yellow slip in the post office box; unsure if it is a bid or not, the post office is closed. If it is another bid, Melissa will send it out to Council in the morning. The bid received is from J.R. Carlon Corp. Joe Carlon stated to Council that he bids lots of municipal work and feels this RFQ was very sloppy. There were numerous errors within the request that needed to be fixed, it was 122 pages long, and they are requiring a performance and payment bond which affects the number of bids we would normally receive. There are also two Y pieces within the project that are not normal and have to be special made. To get them made takes at least a month and they have an April completion date on the project making it an unreasonable time line.
- 2.2 Council Goals & Priorities** Keith wants to comprise a list of priorities for Paisley.
- **Water/Sewer System** Need well at the Catholic Church tested and levels checked. Looking for another electrician because Hande Pump is too busy. Travis is going to try Kerns, Phil Eide and High Desert. Need a parts building; connex with piping on the outside to hold parts and pieces. There are numerous hydrants needing repaired. Travis recommends after the first 5 replacing 2 a year. Also need to run a camera through the pipes. Valves within the system and up at the storage tank need replaced. Need to get at least two more engineers to look at the needs for infrastructure repair.
  - **Streets** There are pot holes and repairs needing done. Wes asked about the fence on city property again. Keith isn't sure it's on City property and asked if it's worth starting a fight with that property owner over a fence line that may or may not be five feet off the property line. Lora and Wes feel that there are a lot of people that have an issue with the fence and it's wrong to let her build her fence out 13 feet onto the City's property. Keith has gone over and looked at the property and doesn't understand why there is such an issue over it; the fence sets 30 feet from the road. Keith asked if all the information had been given to the attorney. Melissa said yes. Keith stated he doesn't know a good way forward. Lora proposes to have the lawyer write her a letter saying she needs to have the property surveyed. If the fence is ok, the City pays the cost of the survey. If the fence is not ok, she pays the

cost of the survey. Keith is going to work up a motion. Another problem is the water meter sets within her yard, on the inside of the fence line. Travis stated there are only a few meters within the City that set on private property; 653 Mill under the paved driveway. Travis was told the driveway is paved because the main runs under it, Lora said Bobby Carlon paved it for Mum.

Check on new sprinkler system.

Culvert over by Kelly Lorenz needs examined. Is it Murphy's responsibility?

The small bridge half way up Mill Street needs inspected. It's a county bridge.

### **2.3 List from January 17<sup>th</sup> Meeting**

Employee Handbook – reviewed and approved February 2022. Can be reviewed so current Council can see it. Council Handbook – on next agenda

Moving ICFC recycling center. Fire Department moving into there instead.

Responding to letters about 1105 Mill St.- it's been addressed

House Bill 3115 – Keith's understanding is we don't have to have an ordinance.

This is for if we have one it needs amended to fit criteria. Going to research.

Lake County Chamber of Commerce Membership – feel we are receiving the benefits from the \$600 fee.

Questions for job interview-done.

Water Master Plan – everybody has a copy, get a couple more bids on engineering.

Psilocybin Dispensary

City Lodging Tax – will see what max is vs what PDU is collecting

Camp Ground at Rodeo Grounds – lawyer doesn't recommend because of liabilities and hassle

Crossing guard and community clean up day. Going to approach school board and work on clean-up day.

Shed for chemicals. Looking for connex.

Bob Davis Fire Hall sign. School?


Additions: cleaning sludge at lagoons, include in a bid for pricing. Well at rodeo grounds.

**2.4 Meeting Times & Days** Letter from Wes to Councilors and Recorder was discussed. One item was meeting times and days. Toni's group meets on Monday, so Mondays are not good for them. Maybe able to do it earlier in the day, she will ask. They also talked about doing the group meetings on the second and fourth Monday. To be revisited. Post office bulletin board, Keith is going to talk to the post mistress. If the City posts on that board then people will cover stuff up or take it down. Lora says the one around the corner is too tall and she can't see it. She wonders about getting a board with a cover.

**3.0 Executive Session** None

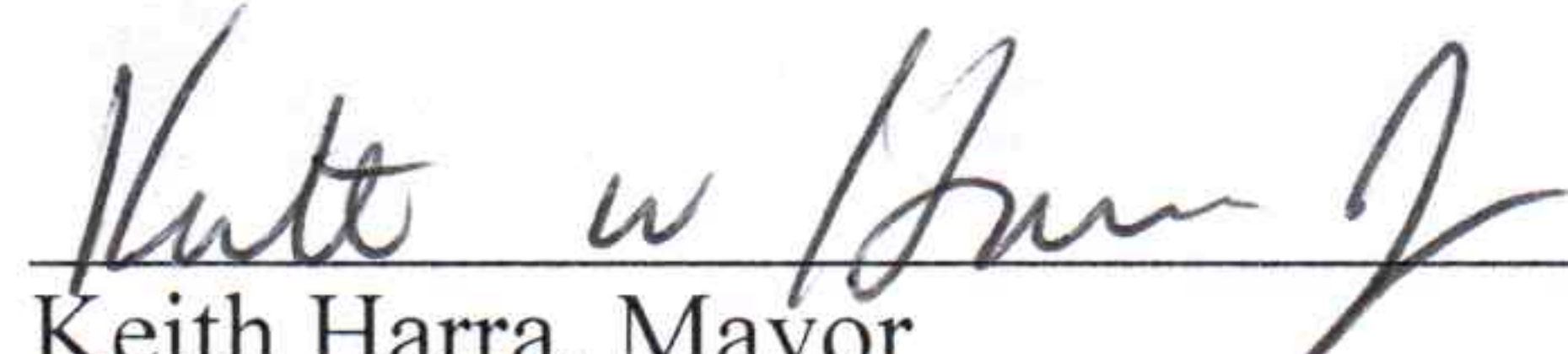
**4.0 Adjournment** Meeting adjourned at 8:16 pm.

**Next Meeting:** The next Regular Meeting will be held March 7, 2023 at 6:30 pm at City Hall.  
Special Meeting February 24, 2023 at 6:30 pm at City Hall.

  
\_\_\_\_\_  
Melissa Walton, Recorder / Treasurer

3/16/23  
\_\_\_\_\_  
Date

Approval

  
\_\_\_\_\_  
Keith Harra, Mayor

3/20/2023  
\_\_\_\_\_  
Date