

CITY OF PAISLEY
Special Meeting Agenda
June 5, 2023
6:30 pm at City Hall

***Paisley City
Hall***

PO Box 100

Paisley, OR

97636

541-943-3173

***Paisley City
Council***

Mayor

Keith Harra

***Councilor/
President***

Lora Mayea

Councilor

Toni Bailie

Councilor

Travis Garner

Councilor

Wes Houston

Recorder

Melissa Walton

NOTICE IS HEREBY given that the Paisley City Council will hold a public hearing Monday, June 5, 2023 in the Paisley City Hall, 705 Chewaucan Street, Paisley, Oregon, to receive public comment and testimony on the following application. Failure to raise an issue at the hearing or to provide sufficient specificity precludes your ability to appeal the decision.

CONDITIONAL USE PERMIT

Public Hearing concerning an application by Travis Garner to establish a home based business at 648 Mill Street, Paisley, Oregon. The business will consist of oil changes, mechanical work, small engine repair and welding and fabrication. Mr. Garner currently has a mobile business but would like to incorporate parts of it into a home based business working out of his existing shop.

If you require a sign interpreter, large print materials, or other accommodations, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available upon request; call City Hall at (541) 943-3173 at least 24 hours in advance of the meeting date.

CITY OF PAISLEY
Budget Hearing, Public Hearing & Regular Meeting Agenda
June 5, 2023
6:00 pm at City Hall

**Paisley City
Hall**

PO Box 100

Paisley, OR

97636

541-943-3173

**Paisley City
Council**

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- 1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE
- 2.0 BUDGET HEARING 6:00 PM – 6:30 PM
- 3.0 PUBLIC HEARING – CONDITIONAL USE PERMIT, TRAVIS GARNER
- 4.0 CONSENT AGENDA Action/Consideration
 - May 1, 2023 Regular Session Minutes
 - May 8, 2023 Special Meeting Minutes
 - May 15, 2023 1st Budget Meeting Minutes
 - May 23, 2023 2nd Budget Meeting Minutes
 - May Invoices
- 5.0 BUSINESS Action/Consideration
 - Fire Department Personnel
 - Right of Way Permit - Zayo
 - Lake County Public Health, Narcan Box
 - Paisley Cemetery, Watering
 - Enact Resolutions to Receive State Revenue Sharing, Adopt the Budget, Make Appropriations, Impose & Categorize Taxes for the 2023-2024 Fiscal Year
- 6.0 PUBLIC APPEARANCES

Public comments will be heard for any item NOT on the posted agenda.
- 7.0 REPORTS
 - Public Works
 - Mayor
 - Recorder
 - Committees/Boards
- 8.0 EXECUTIVE SESSION

Public Meeting Law authorizes governing bodies to meet in Executive Session in certain limited situations. O.R.S. 192.660. No action will be taken.
- 9.0 ADJOURNMENT
 - Work Session, June 19, 2023
 - Regular Meeting, July 3, 2023

Note: Although not anticipated, circumstances may require, and the Council may make decisions, at any official meeting. Agenda items without a specific time slot may be rearranged in order to make the best use of available time.

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City of Paisley

June 5, 2023

Regular Meeting & Conditional Use Hearing

Paisley City Hall

Please Sign In

PRINT

SIGN

1. Melissa Walton

Miss Walton

2. KEITH HARRA

Keith Harr

3. Lora Mayeg

Lora Mayeg

4. Rick WANN

Rick Wann

5. Carrie Wann

Carrie Wann

6. Kathy Green

Kathy Green

7. Jessie Clark

Jessie Clark

8. Wes Houston

Wes Houston

9. Dustin Withers

Dustin Withers

10. Travis T. GARNER

Travis T. Garner

11. GARY CLARK

Gary Clark

12. Toni Baillie

Toni Baillie

13. Amy Davis

Amy Davis

14.

15.

16.

17.

18.

19.

20.

City of Paisley
Public Hearing and Regular Session
Minutes of June 5, 2023
Council Meeting

1. **Call to Order** The Public Hearing and the Regular Council meeting of the City of Paisley was held on June 5, 2023, at Paisley Community Center. Mayor Keith Harra had called the meeting to order prior to the Budget Hearing at 6:00 pm. Council members in attendance were Toni Bailie, Lora Mayea, Wes Houston and Travis Garner. Others in attendance were Rick Wann, Jeri Wann, Kathy Green, Dustin Withers, Jessie Clark, Gary Clark and Melissa Walton, recording minutes.

2. **Public Hearing – Conditional Use Permit, Travis Garner** Keith called for concerns or questions regarding the conditional use permit for Travis Garner to run a home based business out of his garage. Rick Wann stated he had asked about taxes; he was concerned having a business next door would raise his taxes. Dave Knowles told him the business would have no effect on his property taxes. Mr. Wann also asked what Travis planned to do with the oil he would accumulate. Travis will be taking it into Bend for disposal. Dan Shoun wrote a letter of support for the endeavor. He did have some concerns about hours and parking, but after he spoke to Travis he said he had gotten all his questions answered. **Toni Bailie moved, Keith Harra 2nd, to approve the conditional use permit for a home based business for Travis Garner, MCU.**

3. **Consent Calendar** Keith Harra moved, Toni Bailie 2nd, to approve the May 1, 2023 RS Minutes, the May 8, 2023 SM Minutes, along with the May 15, 2023 and the May 23, 2023 Budget Meeting Minutes, MCU.

4. **Business**
 - 4.1 **Fire Department Personnel** Dustin Withers addressed the assembly and discussed the full time fire department position. He was asked if the position had been advertised. He stated that yes it had gone on their Facebook page, the fire department website and spread by word of mouth. The salary is \$60,000 per year. Dustin is the only one that submitted an application. Lora asked about payroll taxes, Dustin said they are included in the grant. The person hired will also be able to help out with City duties (weed eating, cleaning up), along with looking for grants and equipment. Craig DeLarm will be the seasonal employee. There is no overtime or hazard pay. During conflagrations the City will pay the fire personnel and then will be reimbursed. **Keith Harra moved, Toni Bailie 2nd, to accept Dustin Wither’s application and hire him as the full time fire department employee, MCU.**

 - 4.2 **Right of Way Permit - Zayo** Zayo submitted an application for installing fiber optic lines within the right of way through town. **Lora Mayea moved, Keith Harra 2nd, to approve the application with payment up front according to the fee schedule, MCU.**

 - 4.3 **Lake County Public Health, Narcan Box** Public health contacted the City to request installing a Narcan box somewhere around the Community Center for public use if needed. Discussion included worries about kids having access to the box. Council would

rather the box be placed at the Disaster Unit placing notices around town about whom to contact if Narcan was needed.

4.4 Paisley Cemetery, Watering City has not allowed watering of the grass at the cemetery for the last couple years. After discussion Council agreed that the motion passed last year not allowing watering at the cemetery will stand for this current year. There are frost free faucets within the cemetery that will remain on so that the trees can be watered and people are able to water their flowers as needed.

4.5 Enact Resolutions to Receive State Revenue Sharing, Adopt the Budget, Make Appropriations, Impose & Categorize Taxes for the 2023-2024 Fiscal Year. Keith Harra moved, Lora Mayea 2nd, to adopt Resolution #2023-24 060523, approving the budget, making appropriations in the amount of \$1,405,861, imposing the tax rate of \$1.5739 per \$1000 of assessed value, categorizing the tax and to receive state revenue sharing, MCU.

5. **Public Appearances** None

6. **Reports**

6.1 Public Works Working on the spray certification for Eugene. Would like to have a second person certified for back up. Unsure if we can larvacide. The street repair project grant is coming due July 31. Travis has someone we may be able to submit engineering RFP's to.

6.2 Mayor Keith attended a hands on fire training in Silver Lake. He's working on a solution for email.

6.3 Recorder None

6.4 Committees/Boards Amy Davis with the Mosquito Festival Committee stated the insurance policy requirements are deterring vendors. Having no water at the rodeo grounds stopped the food vendor that was going to be placed out there. Amy stated this is the last year she will be running the festival. She just doesn't have the volunteers or the time to do it anymore. Buermann's is planning to donate 300 hamburger patties. There is a band willing to come as the festival will be held in conjunction with a 50 year class reunion. Amy wants to keep it small scale; parade, couple vendors, kids inflatables. There are some forest service people willing to help, as long as they are not on a fire at that time. Travis said he's working on the sign for the fire department.

7. **Executive Session** None.

8. **Adjournment** Meeting adjourned at 7:45 p.m.

Next Meeting: The next meeting will be Monday, June 19th, 2023.

Memo
minutes

Melissa Walton, Recorder

6/29/2023
Date

Approved,

Lora Mayea
Lora Mayea, President

7-12-23
Date