

**City of Paisley**  
**Regular Council Meeting**  
**Minutes of April 1, 2024**

1. **Call to Order** The Regular Council Meeting of the City of Paisley was held on April 1, 2024, at Paisley City Hall. Mayor Keith Harra called the meeting to order at 6:31 pm. Council members in attendance were Toni Bailie, Travis Garner, Lora Mayea, and Wes Houston. Others in attendance were Rick Wann, Jeri Wann, Eugene Beachler, Shelly Batty, Craig DeLarm, and Melissa Walton, recording minutes.
2. **Consent Calendar** **Keith Harra moved, Toni Bailie 2<sup>nd</sup>, to approve the March 4, 2024, Regular Meeting Minutes, MCU. Keith Harra moved to approve the March Invoices, Lora Mayea 2<sup>nd</sup>, then Lora asked about the US Bank payment out of the Water/Sewer account; she wondered if they were bank fees. Melissa and Keith explained that it was charges for repair parts, storage racks, and spill containment for the plant. MCU.**
3. **Business**
  - 3.1 **Dark Skies Proclamation** Shelly Batty, the Lake County Chamber of Commerce Director, spoke to Council about Lake County being awarded the International Dark Skies certification. She discussed the tourism benefits of the certification for area businesses and refuted some concerns on mandates for lighting. The proclamation she brought to Council for approval is a formality to acknowledge and celebrate Dark Skies week April 2-April 8. After discussion, **Keith Harra moved to support the Dark Skies proclamation. Toni Bailie and Keith Harra voted yes, Lori Mayea, Wes Houston and Travis Garner voted no. Motion failed.**
  - 3.2 **Craig DeLarm, Food Cart** Craig brought copies of emails between him and Lance Lindow, from the Klamath County Health Department, discussing the dos and don'ts for setting up the hot dog truck and utilizing the community center as a commissary. It was determined the hand washing sink does not have to be installed immediately nor does the hood for the stove need to be revamped if Craig is not cooking. A sign will need to be installed by the sink stating "no clean dishes allowed in the area while prepping/cooking food". Craig will do minimal prepping at the center but will be storing frozen goods. All his supplies will be labeled. DEQ has signed off on allowing him to use the sewer dump on his property for the grey water in the food truck. While operating, he does have to be parked within 500 feet of a public restroom. Craig is asking permission to utilize the space by the Paisley Perk or by the kiosk at the community center to set up a couple days a week during the evening hours, and every now and again at noon. He has talked with both John Steffes, Pioneer Saloon, and Tosha Thompson, Chewaucan Station, about this plan. He proposes paying \$50 per month for the commissary in return he will be putting out the money to get the kitchen certified including eventually buying a commercial fridge and helping install the handwashing sink. **Keith Harra moved to accept Craig DeLarm's proposal allowing him to operate the food cart and use the community center as a commissary for \$50 per month. Toni Bailie 2<sup>nd</sup>, MCU.**

**3.3 Letter from Paige Sully** Still no communication from Ms. Sully. **Keith Harra moved to hold off on any decisions now, and to hold a work session on April 15 to finalize the letter, Lora Mayea 2<sup>nd</sup>, MCU.**

**3.4 SEI Filing** Melissa included a reminder of the filing deadline for Council.

**3.5 Office Upgrades** Keith proposed spending up to \$1000 to upgrade the office printer and to purchase a new security system. He found a printer at Costco for \$560; laser jet, color, scanner, and fax. Also, a security system for \$320; 8 cameras with 1T of storage capacity. **Lora Mayea moved to have Keith Harra purchase what he feels is a good system and Eugene and Keith will install it, Toni Bailie 2<sup>nd</sup>, MCU.**

**4. Public Appearances** None

**5. Reports**

**5.1 Public Work** Eugene is working on flushing sewer lines and continuing the cleanup at the lagoon. Lora asked about the placement of the new well; she was concerned about septic systems above. Keith stated the septic systems are completely contained and with the EPA in charge of the survey, he's sure they will notify us if there are any issues. Keith was there when the archeologist came to conduct their part of the survey. It was suggested to get a water sample from the upper compound of the Forest Service and maybe from the well at Murphy's barn.

**5.2 Mayor** None

**5.3 Recorder** Melissa presented a letter included in the packet from the USDA concerning a board/committee they are putting together. They are asking for volunteers to join. She had also included the budget calendar within the Council packet. She plans to hold the Budget Meeting on May 1 at 5:00 pm.

**5.4 Committees/Boards** The Mosquito Festival planning was discussed. Lora asked if the Council shouldn't vote to continue the festival as she believed they had voted to discontinue it. **Keith Harra moved that as there is enough interest, to continue to hold the festival until we cannot get anyone to volunteer, then we can call it good, Toni Bailie 2<sup>nd</sup>, MCU.** Melissa contacted the Department of Ag concerning larvicide; they stated if there is a certified operator, they are allowed to larvicide. Will need to find out how it affects animals. Lora asked about having a roping during festival. Melissa stated she had talked to Cleve Anseth and is waiting to hear back from him. Mitch Walton spoke to Jade Cooper, who stated they will have something set up for during the festival. Lora also discussed monitoring the monies being spent and making sure the committee stays within budget.

**6. Executive Session** None

**7. Adjournment** Meeting adjourned at 7:27 p.m.

**Next Meeting:** Next Regular Council Meeting to be held May 6, 2024 @ 6:30 pm at Paisley City Hall.

There will be a Work Session held April 15, 2024 @ 6:30 pm at Paisley City Hall.

Mosquito Festival Planning Meeting to be held April 2, 2024 @ 4:30 pm.

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Melissa Walton, Recorder

Date

Approved,

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Keith Harra, Mayor

Date