

CITY OF PAISLEY
Regular Council Session Agenda
August 5, 2024
6:30 pm at City Hall

**Paisley City
Hall**

PO Box 100
Paisley, OR
97636
541-943-3173

**Paisley City
Council**

Mayor

Keith Harra

**Councilor/
President**

Lora Mayea

Councilor

Toni Bailie

Councilor

Travis Garner

Councilor

Wes Houston

Recorder

Melissa Walton

- 1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE
- 2.0 CONSENT CALENDAR
 - Minutes June 25, 2024, Budget Hearing
 - Minutes, June 25, 2024, SM
 - Minutes, July 1, 2024, RM
 - Minutes, July 17, 2024, SM
 - July Invoices
- 3.0 BUSINESS Action/Consideration
 - Collin Brummer, 670 Mill St.
 - Lawyer Resolution
 - Reply from 1105 Main
 - Letter(s) to address other Properties
 - PYRA Lease
 - Arena Fees & Liability
- 4.0 PUBLIC APPEARANCES

Public comments will be heard for any item NOT on the posted agenda.
- 5.0 REPORTS
 - Public Works
 - Mayor
 - Recorder
 - Committees/Boards
- 6.0 EXECUTIVE SESSION

Public Meeting Law authorizes governing bodies to meet in Executive Session in certain limited situations. O.R.S. 192.660. No action will be taken.
- 7.0 ADJOURNMENT
 - Next Work Session, August 19, 2024 @ 6:30 pm @ Paisley City Hall
 - Next Regular Meeting, September 9, 2024 @ 6:30 pm @ Paisley City Hall

Note: Although not anticipated, circumstances may require, and the Council may make decisions, at any official meeting. Agenda items without a specific time slot may be rearranged to make the best use of available time.

If you require a sign interpreter, large print materials, or other accommodation, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available:

www.zoom.com

Join with meeting ID: 836 5383 7942

Password: 124130

City of Paisley

August 5, 2024

Regular Council Meeting

Paisley City Hall

Please Sign In

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|-----------------------|-------------------|
| 1. Melissa Watson | Missie Watson |
| 2. Carrie Wann | Carrie Wann |
| 3. Rick Wann | Rick Wann |
| 4. Toni Bailie | Toni Bailie |
| 5. Colin Brunner | Colin Brunner |
| 6. LORA MAYEA | Lora Mayea |
| 7. DOWNA LONG | Downa Long |
| 8. Gary Clark | Gary Clark |
| 9. Wen HOUSTON | Wen Houston |
| 10. Travis GARNER | Travis Garner |
| 11. Nellie Garner | Nellie Garner |
| 12. Gavin O'Sullivan | Gavin O'Sullivan |
| 13. Keegan O'Sullivan | Keegan O'Sullivan |
| 14. KEITH HARRO | Keith Harro |
| 15. | |
| 16. | |
| 17. | |
| 18. | |
| 19. | |
| 20. | |

City of Paisley
Regular Council Meeting
Minutes of August 5, 2024

1. **Call to Order** The Regular Council Meeting of the City of Paisley was held on August 5, 2024, at Paisley City Hall. Mayor Keith Harra called the meeting to order at 6:30 pm. Council members in attendance were Toni Bailie, Lora Mayea, Travis Garner, and Wes Houston. Others in attendance were Rick Wann, Jeri Wann, Colin Brummer, Gary Clark, Donna Long, Nellie Garner, Gavin O’Sullivan, Keegan O’Sullivan, and Melissa Walton, recording minutes.
2. **Consent Calendar** Keith Harra moved, Toni Bailie 2nd, to approve the June 25, 2024, Budget Hearing Meeting Minutes, MCU. Keith Harra moved, Lora Mayea 2nd, to approve the June 25, 2024, Special Meeting Minutes, MCU. Keith Harra moved, Lora Mayea 2nd, to approve the July 1, 2024, Regular Meeting Minutes, MCU. Keith Harra moved, Travis Garner 2nd, to approve the July 17, 2024, Special Meeting Minutes, MCU. Keith Harra moved, Wes Houston 2nd, to approve the July Invoices, MCU.
3. **Business**
 - 3.1 **Collin Brummer, 670 Mill St.** Mr. Brummer asked questions about locates, a fire hydrant, and water and sewer installation on the property. It was explained that there are no hook ups at the site, so for a new installation, the property owner is responsible for adding lines to the site, adding the meter, and adding the lines onto the property. Once the meter is installed, the city is responsible for the meter thereafter. Mr. Brummer asked about the timeline for installing new meters; the city has begun that process. And expressed concern about the speeding on Mill Street.
 - 3.2 **Lawyer Resolution** Keith presented Resolution #2024-25 02 080524. A proposal to utilize the 15 free hours of legal advice from LOC. Keith explained it is our obligation to advise our city lawyer that we have entered into an agreement with them, and we need to identify two people that will communicate with them; Keith suggested himself and Missy. **Keith Harra moved, Toni Bailie 2nd, to adopt the provided Resolution #2024-25 02 080524, MCU.** The city received a letter from Paige Sully stating that as far as she is concerned, she is still representing the city. She stated she doesn’t know of any communication she has not responded to. Council would like a copy of the contract with Ms. Sully and copies of communications with dates. Lora would like to table the discussion for now.
 - 3.3 **Reply from 1105 Main St.** Included in the packets was a copy of the letter received from 1105 Main. The homeowner is asking Council to do their homework on the city ordinances. They state they have found 13 other properties with compliance issues. Keith proposes a city ordinance committee with a councilor and 3 or 4 other people to volunteer their time to review the city ordinances. Toni does not believe this entire thing is a wise use of funds or time and suggests rescinding the demands placed on 1105 Main Street. Lora would like to get an opinion from the LOC to see if the city is within its

legal right. **Keith Harra moved, Travis Garner 2nd, to create a committee to review the city ordinances with Lora Mayea as the head of the committee, MCU.**

3.4 Letter(s) to address other Properties Keith tabled the discussion until after the review process is completed.

3.5 PYRA Lease During the July 15 Special Work Session, the PYRA lease was reviewed and discussed with their board members. Changes were made to the proposed lease. **Keith Harra moved to approve and sign the revised PYRA lease, including the names below the signature lines.** Lora would like to have the lease reviewed by the lawyer. Keith tabled the lease till the next meeting. Council gave PYRA permission to hold the next event as long as a proof of insurance has been submitted to the city.

3.6 Arena Fees and Liability There is no fee structure currently in place. Keith suggests \$100 per day for events. Lora suggests getting the fee structure from the fairgrounds and Christmas Valley for examples. It was agreed there needs to be a waiver of liability for people to sign and it needs to be posted "City not responsible" at the arena.

4. Public Appearances None.

5. Reports

5.1 Public Work Eugene is in training in Kiezer. We need an electrician to wire the generator. Notices need to be included in the water bill for upcoming meter replacements. The bid has gone out for the valve repairs.

5.2 Mayor Keith recommends that anyone that steps into the mayor's position attend the LOC Mayor's Conference. They will learn a lot there and make good contacts. He did receive some grant information for local businesses and for downtown revitalization.

5.3 Recorder None.

5.4 Committees/Boards Mosquito Festival was successful. The hard numbers aren't finished yet, but Melissa believes there was a couple thousand dollars in profit.

6. Executive Session None

7. Adjournment Meeting adjourned at 7:40 p.m.

Next Meeting: Next Regular Council Meeting to be held September 9, 2024 @ 6:30 pm at Paisley City Hall.

Next Council Work Session, if necessary, will be held August 19, 2024 @ 6:30 pm at Paisley City Hall.

Melissa Walton

8/22/2024

Melissa Walton, Recorder

Date

Approved,

Keith Harra

9/9/2024

Keith Harra, Mayor

Date