

**City of Paisley**  
**Minutes of September 7, 2021**  
**Regular Council Meeting**

- 1.0 Call To Order/ Pledge of Allegiance** The Regular Council meeting of the City of Paisley was held on September 7, 2021 at Paisley City Hall. Mayor Craig DeLarm called the meeting to order at 1:36 pm. Council Members in attendance were Craig DeLarm, Krissy Funk, Toni Bailie, Travis Way and Ruth Robinson. Others in attendance: Serena Abell and Melissa Walton, City Recorder.
- 2.0 Agenda & Consent Calendar** Ruth Robinson moved, Toni Bailie 2<sup>nd</sup>, to approve the September 7, 2021 Agenda, the August 3, 2021 Regular Meeting Minutes, the August 17 2021 Regular Meeting Minutes, and the August Invoices, MCU.
- 3.0 Business**
- 3.1 Travis Way, Water Superintendent** Travis stated everything is going well with the water. There has been sporadic air in the water in different areas of town at different times. Not sure what is causing it. Travis also asked if the mosquito sprayer shouldn't be put back into the equipment shop during the winter. Council agreed.
- 3.2 Homelessness** Krissy stated that everyone is in a holding pattern waiting to see what other cities are going to do. Asked to table the discussion until there is a precedence.
- 3.3 Gary Clark, Property Acquisition** Melissa talked to Darwin Johnson with the Planning Commission to see if there was a right of way or legal access on the road. He stated we would need to do a title search. Council asked Melissa to contact a title company and enquire about the cost of having this done. Craig also stated he had talked with the County Road Department on ownership of Green Street, Mill Street and Blue Street. If the City wants them back they would be responsible for all upkeep. This also means the cattle guard on Green Street is the responsibility of the City.
- 3.4 Kristine Funk, Electrical Permit** Krissy stated she is not going to start the air bnb project right now but she does have to get the electrical box for her property replaced. She has hired an electrician and an engineer to do the work needed. She wants to add electric to some of the outbuildings for a kiln for pottery, a workshop, etc. The box will be on the fence line next to SVE's pole, she will trench the ground and bury wires so that she can add lights and plug ins to the outbuildings. Toni doesn't see a problem with allowing the electric hookups with the understanding that the rest of the plans Krissy has will happen later on with building and conditional use permits. Others feel the permit hasn't been completed correctly and there is information missing such as where lines are going to lay and where plugs are to be inserted. Krissy talked with Jennifer from the County Building Department prior to the meeting and it's her understanding this is all Council should need. Melissa stated she has told everyone who asks that Council requires the exact same paperwork that is presented to the Building Department and Planning Commission; this way there is nothing missed between any of

the parties. Council wants input from Darwin Johnson; Melissa is sending him an email and asked to move forward while they wait for an answer. Discussion tabled until they have more information.

- 3.5 Duane Graham, Building Permit** Duane Graham brought in paperwork for the old K&L Market; he wants to make it into a restaurant with a small family dwelling in the rear. He plans to renovate the building, do some foundation repair, put in a commercial kitchen, adding a handicap bathroom or two, and include a dining area. After going through the application **Toni Bailie moved, Krissy Funk 2<sup>nd</sup>, to approve the plans for the K&L Market, MCU.**
- 3.6 Update - Mosquito Festival** Melissa stated the Mosquito Festival Committee had brought in money from the Festival. She had deposited \$7,600 and after expenses, including vector control, they seem to have made a profit of around \$2,600 for this season.
- 3.7 Update – Animals within City Limits** The owners of the calves and cows in question contacted Melissa and stated they are trying to sell the animals. There has been a question of disease in a couple of the calves; there are growths on a couple. One owner of the dogs running around town has been contacted by the City and also by the land owner where they have been harassing livestock. Not sure who owns the other dog. **Krissy Funk moved, Toni Bailie 2<sup>nd</sup>, to post the dog ordinance and include information in the water bills addressing the problem and solutions; noting this is a safety issue, MCU.**
- 3.8 Rodeo Grounds, Pump** Melissa was contacted by Matt Withers, a member of the Rodeo Club, stating they had noticed an issue with the water pump at the rodeo grounds and decided to have the pump pulled and looked at. They contacted the City the day prior to the work to ask where to send the bill. They were told that it shouldn't cost more than \$1000 for the work. Melissa told him that the money hadn't been included in the budget and that it would have to go before Council before the money could be spent and that as long as the bill remained under \$1000 the City could probably cover it but not anymore than that, and again, there had to be approval first. She received another call this morning stating the pump had burned up because the well ran dry. They set a new pump down another 20 feet and it pumped for a few minutes then ran dry again. The new pump is sitting there and they have turned off the power. Matt said the well would have to be drilled down further to get water at a cost of \$1500 for the driller to come out then \$1000 per foot to re-drill; \$5000 to \$6000 he figured. Melissa pulled out the lease agreement which states "the PRC (Paisley Rodeo Club) is not responsible for any upkeep maintenance with the well on the property". There is no clause stating the City has to provide water either.
- 3.9 Mayor's Review** Craig and Melissa attended the Brownfields meeting in Lakeview on the 25<sup>th</sup> of August. The engineer discussed new and possible projects for the upcoming grant process.

The City received the first allotment of ARPA funds; \$26,860.80.

It was suggested to contact the Ford Family Foundation on the revamping of the kitchen.

There is a virtual LOC meeting on September 10<sup>th</sup> if anyone wants to join.

The Fire Department is talking with Larry from Oregon Business on a multimillion dollar grant for a new fire hall.

**4.0 Reports / Correspondence** Melissa stated she had heard from Darwin on the Funk property and he sent her to Ken Cooper, the Building Inspector. She has sent him an email but hasn't heard back yet.

She asked Council to consider spending some of the ARPA funds on air purifiers for community members that hadn't been able to get one from the County. They are \$159-\$180 each.

**5.0 Public Appearances** None

**6.0 Executive Session** None

**7.0 Adjournment** Toni Bailie moved, Krissy Funk 2nd, to adjourn the meeting at 3:34 p.m.

**Next Meeting:** The next Regular Meeting will be September 21, 2021 at 1:30 p.m. at Paisley City Hall.

Respectfully Submitted,

---

Melissa Walton  
Recorder / Treasurer

Date

Approval

---

Craig Delarm, Mayor

Date