

City of Paisley
Minutes of November 5, 2014
Regular Meeting

1.0 Call To Order/ Pledge of Allegiance

The Regular Council meeting of the City of Paisley was held on November 5, 2014 at Paisley City Hall. Mayor Mark Douglas called the meeting to order at 7:01 p.m. Council Members in attendance were Mark Douglas, Dale Blair, Jo Hoppe, Ronne Lindsay and Robert Davis. Others in attendance; Commissioner Dan Shoun, Lake County Community Justice Director Jake Greer, Community Justice Community service Work Coordinator Liliete Frank, Duane Young, Water / Wastewater / Street Superintendent, Nine members of the public and Emma Villagrana, City Recorder.

2.0 Agenda Approval

Ronne Lindsay moved and Jo Hoppe 2nd to approve the Agenda. MCU

3.0 Consent Calendar

3.1/3.2 Minutes for October 7, 2014 Regular Meeting and October Invoices. Dale Blair moved and Jo Hoppe 2nd to approve the Consent Calendar. MCU

4.0 Public Input

None

5.0 Old Business

- 5.1 **Arsenic Treatment Update.** Mayor Douglas turned the update of the Arsenic Project over to Staff. Duane Young and Emma Villagrana updated the group on the progress made to date. Emma stated that the pre-construction meeting had been attended by Duane Young and the City's Contractor and Engineer. Work has been started on the site, and except for delays in responses by the City Engineer on Construction questions, everything is progressing. Duane gave a report of cost savings that are being found in piping and discussed the work being done on site. Council had been presented with an amended IFA disbursement request form for approval. **Ronne Lindsay moved and Robert Davis 2nd to approve the amended IFA Disbursement Request Form. MCU**
- 5.2 **Paisley Mosquito Festival Update.** Jo Hoppe informed the group that she had nothing new to report and requested that this item be removed off of next month's agenda.
- 5.3 **Parking Ordinance.** Mayor Douglas recounted the discussions that lead to a draft letter urging residence to move "nuisance" vehicles off of

roadways. **Dale Blair moved and Jo Hoppe 2nd to approve the letter as presented. MCU**

- 5.4 **Advertisement for Bid. Jo Hoppe moved and Ronne Lindsay 2nd to approve with correction of Date the request for bid for the community center floors.** Council asked where the bid would be advertised. Emma Villagrana stated the Lakeview, Klamath, and Bend newspapers as well as posted in Paisley and sent to contractors who have requested the information. Ronne Lindsay requested that it be placed in the Community Breeze in Christmas Valley as that paper covers the north end of the County.

6.0 **New Business**

- 6.1 **Jake Greer, Liliete Frank – Community Service.** Jake Greer, Lake County’s Community Justice Director informed the council about Community Service Work. He stated that there are five people available for community Service due to court order. Liliete Frank, the Community Justice Administrative Assistant stated that she would like to offer the work crew’s services to the City of Paisley. The program accepts the liability of the work crew while they are on site. Jan Murphy with the Library was in attendance and has utilized this program. There was discussion about many possible projects where the City would be able to utilize the workers. Council had general consensus that this would be a beneficial project for the City. Mr. Greer also stated that the program has wood available for indigent seniors. If a senior is in need of wood, give the name to Paisley City Hall to be put on a list to receive this assistance. He also informed everyone that care packages are being distributed to the Paisley Food Share.
- 6.2 **VIPS-Community Center Floor.** Barbara Roberts gave a presentation on VIPS’s proposal to replace the flooring in the Community Center bathrooms, bathroom foyer, kitchen and storage area. She presented samples and gave price breakdowns on multiple choices. Mindy Newton gave a financial report on the group’s financial standing. In addition she recounted the past generosity of the group with the donation of stove, blinds, tables, VCR, pull down screen, p.a. system, coffee cups etc. Barbara stated that they do not have the money for the entire project and requested that the City cover the extra costs that will be associated. Much discussion was held concerning types of flooring and how much the City could pay. Mayor Douglas thanked VIPS for the outstanding work that they have done for the community. He stated that due to the City’s charter the City cannot obligate more than \$1,000.00 for any project unless it is put out for bid. Barbara Roberts will attend the December 2nd Regular Council Meeting with more flooring options.
- 6.3 **City Fire Whistle.** Mayor Douglas asked if there was any more discussion on removing the fire whistle by the City Jail. Toni Bailie asked what would be used in place of the whistle and Mayor Douglas informed her that the Fire Department has pagers. There was no further discussion.

6.4 Debriefing – Mill Street Fire. Mayor Douglas stated that many issues needed to be addressed concerning a fire that occurred on Mill Street. The first item that was discussed was the fire hydrant that didn't work properly due to the fact that it had been broken. Apparently someone hit it and turned it off without reporting it. Toni Bailie asked how and when the hydrants are tested. Robert Davis stated they are tested annually. Many members in attendance stated they hadn't seen this occur. Mayor Douglas requested a date that a test of all hydrants would be accomplished. Robert Davis stated that Duane Young and he would test all of the hydrants by December 1, 2014. Emma Villagrana will post when they have been successfully tested. The second item addressed was the water main break that occurred simultaneously as the fire. It was assumed that the rupture was due to air in the line. Duane informed the group that he had fixed the line and put a new 2 inch line on the mill site. Council directed that a meter and shutoff be placed on the line and new monthly charges be billed accordingly. The third issue to be discussed was an accident involving a City Fire Truck and an onlooker. Mayor Douglas informed the group that law enforcement was not on scene to direct traffic flow and there was an overabundance of spectators. In the future, Fire personnel on scene needs to request crowd and traffic control from dispatch. The final issue discussed is the state of the property where the fire occurred. Peanut and Sheila Babb had written a letter to council and voiced their concern about the issue of this property being a danger not only to their home but livelihood as their business is located next to the property. Council discussed that a "nuisance ordinance" had not been well received in the past by the citizens of Paisley. Mayor Douglas stated that he had never been a fan of this sort of ordinance, but the fire changed his mind. Commissioner Dan Shoun stated that the County regularly has to deal with this issue and would make available the County's Ordinance for review. This ordinance looks strictly at health, safety and welfare. Mayor Douglas suggested that council schedule a work session to work on an ordinance for Paisley to consider.

6.5 Planning Grant for Highway. Mayor Douglas stated that the City needs to have a representative at the meetings. Ronne Lindsay thought they would begin in late spring. The position can be any interested person in Paisley.

7.0 **Executive Session**
None

8.0 Correspondence / Reports

8.1 Reports.

Jo Hoppe requested that a garbage can be placed by the store and trash removal be scheduled when the other cans are picked up. Robert Davis will place the can.

Jo Hoppe questioned Ronne on her living arrangements and if she was able to hold her newly elected council position. Emma Villagrana read the charter and relayed the opinion of Legal Council that Ronne met the requirements to fill this position.

Mindy Newton requested that the Community Center Hot Water Heater's temperature be turned down. Duane Young will fix it.

9.0 Adjournment

Dale Blair moved and Robert Davis 2nd to adjourn at 8:36 pm. MCU

Next Meeting:

The next Regular Meeting will be December 2, 2014 at 7:00 p.m. at Paisley City Hall

Respectfully Submitted,

Emma Villagrana
Recorder / Treasurer
City of Paisley

Date

Approval

Mark Douglas
Mayor

Date